

Municipal Accounting Systems, Inc.



The **Wen-GAGE® Governmental Accounting System** is a Windows® based user-friendly governmental accounting product suite. The **Wen-GAGE® Governmental Accounting System** offers the following system features, making it the most complete governmental accounting solution for your school district.

Wen-GAGE® Treasurer: Registering payments, redeeming payments (check clearing), receipting revenue, and tracking investments could not be easier. You will have extensive revenue reporting, including yearly comparisons of monthly collections and a breakdown of unappropriated surplus by project and source. Make the board reporting and cash management process a breeze with the administrative reports including the Balance Sheet, Revenue Summary, Investment Ledger, Account Detail, etc. With complete integration to the Accounts Payable System, the payments issued from the Accounts Payable System will be automatically available to the Treasurer. Use the automated payment clearing option to aid in the bank reconciliation process.

Wen-GAGE® Payroll: Setup all the information needed to pay an employee (salary, deductions, fringes, direct deposit accounts, etc.) on one form. With complete integration to the Accounts Payable System, the system automatically encumbers the entire cost of payroll and adjusts the encumbrances as needed throughout the year. Use the time sheets/adjustments feature to enter time sheets or one-time adjustments without having to remember to clear the timesheet/adjustment for the next payroll. Void, correct and reissue a payroll within minutes. With a “max” amount to be paid from a certain project, set fixed payroll amounts for federal projects and forget about them. You don’t have to make manual coding changes to a payroll encumbrance. Reclassify payroll coding information for all payroll periods, one payroll, or a specific line item in one simple step. Run reports showing the entire cost of payroll including all matching costs and those amounts still unpaid. Payment stubs are very informative, yet easy to read.

Wen-GAGE® Accounts Payable: Manage all governmental funds with complete integration to the Payroll and Treasurer Systems. Reclassifying one item of coding, all encumbrances to a specific vendor, or all encumbrances with a specific coding is a simple one-step process even if a payment has been issued. Partial payments, change orders, and payment information are all tracked back to the encumbrance. You can configure the system to verify the appropriations at any coding level for stricter budget control. Reporting is limitless with the Expenditure Summary and

Expenditure Analysis reporting tools. Use the automated appropriation roll-over or create appropriations from current encumbrances to make the budgeting process easier. Use the report designer functionality to customize your reports and even import signatures and/or bank account information to customize your payments.

Wen-GAGE® Purchase Requisition: Make the purchase requisition process paperless and more efficient by using the Purchase Requisition System. Define multiple approval routings so that the purchase requisition will flow through the correct approvers and into the in-box of the accounts payable clerk where it can be created into an encumbrance from one-click of a button. Use the send-back feature to allow corrections to be made to the purchase requisition from the original issuer.

Wen-GAGE® Activity Fund: Manage all student activity accounts using one or multiple checking and savings accounts. Receipt monies to various accounts using one receipt. Allocate expenditures to multiple accounts using one payment. Reclassifying one item of coding, all encumbrances to a specific vendor, or all encumbrances with a specific coding is a simple one-step process even if a payment has been issued. Take advantage of the Purchase Requisition System to make the requisition process paperless and more efficient. Reports include a detail of each account for your sponsors and a monthly summary report for your board.

Wen-GAGE® Personnel: Maintain/view certification information, staff development points, leave, and salary information for your employees from one form. Create user- defined fields to track other pertinent information specific to your district. Record leave for employees and identify the corresponding substitute in one simple entry. With complete integration to the Payroll System, you can automatically transfer/create substitute time sheets and employee dock adjustments and transfer salary amounts to payroll. Use the projection functions to make mass changes to the salary scale based on a fixed amount and/or percentage basis and then run a projection showing total cost to assist in your negotiation and budgeting process.

“The Complete Governmental Accounting Solution”

Without ongoing program enhancement and technical software support, no system can truly serve you. By providing toll-free software support, ongoing workshops, user group meetings, a yearly user conference, and yearly program updates, we are unsurpassed in customer service.

Training: We believe that “hands on” training is the most effective method in learning a new software program. Our full time instruction coordinator has developed curriculum for each system based on feedback from the users of the software. We offer several levels of training to assist both beginner and advanced users of the Wen-GAGE[®] Governmental Accounting System.

User Groups: We also believe that communication and idea sharing are keys to successfully using a new software program. By belonging to a User Group in your area, you can “network” with other users of the Wen-GAGE[®] Student Information System. This will allow you to share ideas about various aspects of the system, contribute suggestions for enhancements to the software, and discuss emerging issues. A Municipal Accounting Systems, Inc. support representative will be available at the User Group Meetings to answer questions and help guide the meeting.

Communication Council Meeting: At the Communication Council Meeting, a Representative from each Area User Group meets with the programmers and other representatives from the Municipal Accounting Systems, Inc. staff. The Communication Council Representatives offer the suggestions from each Area User Group. This allows each user the opportunity to directly impact the enhancements made to the software.

Yearly User Conference: Municipal Accounting Systems, Inc. provides a Yearly User Conference for users of the software. At the Conference, classes are provided for discussing enhancements brought about by the Area User Group Meetings, Year End Closing Procedures, Advanced Reporting Classes, and Special Issue Sessions. Also, Municipal Accounting Systems, Inc. shares plans for future goals and objectives of the software.

Remote Web Browser Support: As another service to our customers, Municipal Accounting Systems, Inc. provides live, representative to customer, support via your web browser to help assist with your toughest support solutions.

For more information or to schedule a live demonstration, please contact:

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“Installing Quality In Everything We Do”